







Short Courses Brochure

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 Matrix Tax School

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 @matrix_tax



About WTS Taxmatrix Academy

Matrix Tax School (Pvt) Limited T/A WTS Taxmatrix Academy is engaged in tax training, research and publication. The academy is registered with the Ministry of Higher and Tertiary Education to offer certificates in tax operations and is accredited with the South African Institute of Tax as a CPD points provider. WTS Taxmatrix Academy offers unique taxation knowledge and training curriculum on the current needs of corporates, individuals & academia. Through research, publications and experience, WTS Taxmatrix Academy has become the leading tax training resource centre in Zimbabwe.

At WTS Taxmatrix Academy we strive to enhance your training experience. This booklet contains information about the courses we offer. If you cannot find what you need, contact us and we will tailor make something for you.

We are all faced with constant change, is it not? Whether that change stems from product changes or within tax and regulatory compliance, we provide support through our courses that are geared for that. These focus on real-life tax situations. Our delivery of services is specifically tailor made for your convenience.

Short Courses

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A close-up, blue-tinted photograph of a calculator, a pen, and a document with a table, symbolizing financial calculation and accounting.

Managing Tax Practice - Basic

A business requires qualified and knowledgeable personnel if it is to avoid tax penalties and realise tax opportunities. Through our Managing Tax Practice (Basic) Course consultants, accountants, auditors, and inhouse tax personnel will realise the significance of managing corporate tax. The course interrogates the principles and protocols of the Zimbabwean tax landscape with the aim of bridging participant's knowledge gap. Armed with such information participants will be able to offer tax and financial advice, manage tax risk, design tax system and compute income tax.

Modules

- The Building Blocks of Business Tax
- Concept of Gross Income : Theory and Practice
- Business Deductions : The Technicalities
- Capital Allowances and other incentives
- Preparing and filing returns
- Practice Management

Benefits of Attending This Course

- Get trained by Industry Experts
- Professional Certificate to authenticate your Skills
- Industry Oriented Course Curriculum
- Verifiable CPD hours

Duration of the Course:

8 Weeks

Online Training Times:

Wednesday 2.30pm - 4.30pm
Friday 2.30pm - 3.30pm

Investment Per Person:

Full Course	US\$200
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Who Should Attend:

The course is highly recommended for personnel running their own tax, audit or accounting practice wishing to bolster their tax knowledge in order provide quality service to their clients, in house tax personnel mandated with the day to day tax operations of enterprises, owner managers, junior consultants, paraprofessionals and any one with interest in taxation.

Managing Tax Practice - Advanced

The module answers to the practical issues regarding returns completion, advisory, tax audits and defense of tax positions. It does not only prepare participants for careers as professional tax advisors but also sharpens their knowledge and skills through a sophisticated, challenging educational environment. It supports individuals in calculating and managing taxes legally as effectively and efficiently as possible. The course also seeks to provide participants with specialised knowledge in the pertinent aspects of the primary and tertiary functions that are involved in tax administration.

Modules

- Sectorial peculiarities in taxation
- International aspects of income taxation
- Taxation of trusts and estate wealth management
- Tax avoidance and evasion
- Transfer pricing in taxation - an introduction
- Employment and related income
- Tax procedures and disputes

Benefits of Attending This Course

- Get trained by Industry Experts
- Professional Certificate to authenticate your Skills
- Industry Oriented Course Curriculum
- Verifiable CPD hours

Duration of the Course:

6 Weeks

Online Training Times:

Wednesday 2.30pm - 4.30pm
Friday 2.30pm - 3.30pm

Investment Per Person:

Full Course	US\$240
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Who Should Attend:

The course is highly recommended for personnel running their own tax, audit or accounting practice wishing to bolster their tax knowledge in order provide quality service to their clients, in house tax personnel mandated with the day to day tax operations of enterprises, owner managers, junior consultants, paraprofessionals and any one with interest in taxation.

Value Added Tax Theory & Practice (VAT)

This course provides insight into the intricacies of VAT by providing practical flair to the VAT theory and concepts. It simplifies the not so simple subject of VAT that enables businesses to avoid violations and penalties arising from misapplication of the law. This course focuses on principles and protocols that define the Zimbabwean VAT system.

Modules

- Fundamentals of Valued Tax Added
- The legal framework to VAT registration
- Supplies and the general principles
- Time & Value of Supply Rules
- Zero-rated Supply of Goods & Services
- VAT Exemptions
- Sectorial peculiarities of the VAT system
- VAT calculation & Payment
- Tax Invoice and Records
- Filing of VAT Return
- VAT on Imports & Exports
- Inspection, Search, Seizure, and Arrest under VAT
- Objection and Appeals under VAT

Benefits of Attending This Course

- Get trained by Industry Experts
- Professional Certificate to authenticate your Skills
- Industry Oriented Course Curriculum
- Verifiable CPD hours

Duration Of The Course:

8 Weeks

Online Training Times:

Tuesday 2.30pm - 4.30pm
Thursday 2.30pm - 3.30pm

Investment Per Person:

Full Course

US\$250

Who Should Attend:

Tax practitioners in advisory firms , Beginners in tax commercial and trade industries Government officials, Tax regulation bodies , In-house tax directors /managers ,Legal counsel and lawyers, Tax advisors, Audit personnel, Finance Professionals, Business Owners, Finance Managers, General Accountants, Management Accountants, Corporate Accountants and Financial Controllers.

Payroll Tax & Administration

The course focuses on the Zimbabwean employment tax system paying particular attention to the practical elements of managing payroll tax risks. It broadly covers all aspects of payroll taxes focusing on taxation of fringe benefits, tax treatment of termination, self-employed personnel etc. The course offers real-life examples that will assist participants integrate the theory to practice as well helping them resolve workplace tax challenges.

Modules

- Basic concepts of employment tax
- Dependent vs independent contracts plus NEDs
- Gross Income for salaried employments
- Payroll benefits and legislation update
- Payroll tax issues of termination payments
- Inbound and outbound employment contracts
- Returns preparation submission

Benefits of Attending This Course

- Get trained by Industry Experts
- Professional Certificate to authenticate your Skills
- Industry Oriented Course Curriculum
- Verifiable CPD hours

Duration Of The Course:

4 Weeks

Online Training Times:

Tuesday 2.30pm - 4.30pm
Thursday 2.30pm - 3.30pm

Investment Per Person:

Full Course

US\$130

Who Should Attend:

The course is highly recommended for payroll administrators, tax practioners and accountants wishing to bolster their tax knowledge in order provide quality service, in house tax personnel mandated with the day to day employment tax operations of enterprises, owner managers, junior consultants, paraprofessionals and any one with interest in taxation.

Accounting for Tax in Financial Statements

The course is designed for tax practitioners and tax personnel. The course focuses on the implementation of tax legislation into a company's financials. It focuses on putting the tax law into practice by training personnel to apply the tax law appropriately. While accounting contains all financial transactions to some degree, accounting for tax in financial statements focuses solely on those transactions that affect an entity's tax burden and how those items relate to proper tax calculation and tax document preparation.

Modules

- Leases improvements and related matters
- Finance lease and credit installment agreements
- Deferred and current tax
- Lease accounting under IFRS16
- Accounting for tax in construction contracts
- IFRS9 financial instruments and tax reporting
- Accounting for taxes in property transactions

Benefits of Attending This Course

- Get trained by Industry Experts
- Professional Certificate to authenticate your Skills
- Industry Oriented Course Curriculum
- Verifiable CPD hours

Duration Of The Course:

6 Weeks

Online Training Times:

Tuesday 2.30pm - 4.30pm
Thursday 2.30pm - 3.30pm

Investment Per Person:

Full Course

US\$240

Who Should Attend:

The course is highly recommended for payroll administrators, tax practitioners and accountants wishing to bolster their tax knowledge in order to provide quality service, in-house tax personnel mandated with the day to day employment tax operations of enterprises, owner managers, junior consultants, paraprofessionals and any one with interest in taxation.

Preparing Tax Returns Best Practice

This course is designed keeping in view to upgrade the practical skills in direct and indirect taxation. This is the practical course in Income Tax and Value Added Tax filing where learner will understand the detail practical aspects of VAT and Income Tax Returns Preparation and Filing.

Modules

- Practical Aspects of Income Tax
- Computation of Total Income & Total Tax in Excel
- Filing of Income Tax Returns (ITF 12B, 12C & 12C2)
- Splitting income tax liability when trading foreign and local currency
- Computation of deferred tax and tax rate reconciliation
- Preparation of capital allowances schedule
- Registration process of VAT with practical example
- Filing of the VAT 7 with practical example
- Input Tax Credit Computation and Set off
- Stepwise VAT Computation with practical example
- ZIMRA tax return focus areas

Benefits of Attending This Course

- Get trained by Industry Experts
- Professional Certificate to authenticate your Skills
- Industry Oriented Course Curriculum
- Verifiable CPD hours

Duration Of The Course:

6 Weeks

Online Training Times:

Monday 2.30pm - 4.30pm
Wednesday 2.30pm - 4.30pm

Investment Per Person:

Full Course

US\$200

Who Should Attend:

The course is highly recommended for payroll administrators, tax practitioners and accountants wishing to bolster their tax knowledge in order provide quality service, in house tax personnel mandated with the day to day employment tax operations of enterprises, owner managers, junior consultants, paraprofessionals and any one with interest in taxation.

Our Team

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